

**VILLAGE OF COWLEY**  
**APPLICATION FOR A DEVELOPMENT PERMIT**

**SCHEDULE 4**  
**FORM A**

DEVELOPMENT APPLICATION NO. \_\_\_\_\_  
DATE RECEIVED BY DEVELOPMENT OFFICER \_\_\_\_\_

APPLICANT'S NAME: _____	PHONE NO. _____
APPLICANT'S ADDRESS: _____	
REGISTERED OWNER'S NAME: _____	PHONE NO. _____
REGISTERED OWNER'S ADDRESS: _____	
APPLICANT'S INTEREST IF NOT THE REGISTERED OWNER: _____ (option, lease, purchase agreement, etc.)	

<b>PROPOSED DEVELOPMENT</b>	
LEGAL DESCRIPTION OF LAND PROPOSED FOR DEVELOPMENT: Lot(s) _____ Block _____ Plan _____	
STREET ADDRESS OF PROPOSED DEVELOPMENT: _____	
STATE PRESENT LAND USE: _____	
IF DEVELOPMENT OR LAND USE IS TEMPORARY, STATE FOR WHAT PERIOD: _____	
LOT DIMENSIONS: Width: _____	Length: _____ Area: _____
MAIN BUILDING: Floor Area: _____	Total Finished Living Area: _____
Percentage of Lot Occupied: _____	Floor Area Ratio: _____
Setback: Front Yard: _____	Rear Yard: _____ Side Yards: _____ and _____
ACCESSORY BUILDINGS: Total Floor Area: _____	Percentage of Lot Occupied: _____
Setback: Rear Yard: _____	Side Yard: _____ and _____
OFF-STREET PARKING SPACES: Size: _____	Number: _____
OFF-STREET LOADING SPACES: Size: _____	Number: _____
PROVIDE DESCRIPTION OF PROPOSED DEVELOPMENT BELOW, ON REVERSE OR SEPARATELY:	
ESTIMATED COMMENCEMENT DATE: _____ ESTIMATED COMPLETION DATE: _____	

**IMPORTANT: See Reverse**

I have read and understand the terms noted on the reverse side of this form and hereby apply for permission to carry out the development described above and/or on the attached plans and specifications. I further certify that the owner of the land described above is aware of this application.

DATE OF APPLICATION: \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Development Officer's Signature

**TERMS:**

1. Subject to the provisions of the Land Use Bylaw No. 352 of the Village of Cowley, the term "development" includes the making of any change in the use of buildings or land.
2. The decision on the subject application applies only to the use and development described in the decision. A separate application is required for the extension or amendment of a development permit, or any other development (e.g. signs) not included in the subject application.
3. Although the development officer is in a position to advise on the principle or details of any proposal, such advice must not be taken in any way as official consent, and is without prejudice to the decision in connection with the formal application. It must be clearly understood that any action taken by the applicant before a development permit is received, is at his own risk.
4. The applicant may also be required to supply additional information (site plans, building elevations, etc.) on the request of the development officer or the MDA, in accordance with Schedule 4 of this bylaw.

5. Unless otherwise required by the development officer or the MDA, site plans shall be drawn at the following scales:

Lot Size	SI Scale	Imperial Scale
0-2 ha (0-5 ac)	1:200 or 1:300	1" = 20'
2-4 ha (5-10 ac)	1:500 or 1:1000	1" = 50' or 1" = 100'
4 or more ha (10 or more ac)	1:2000	1" = 200'

6. An application for a development permit shall, at the option of the applicant, be deemed to be refused when the decision of the MDA or development officer is not made within 40 days from the receipt of the application in its complete and final form, or within such longer period of time as the applicant may approve in writing.
7. If an application is refused, deemed refused or approved with conditions, the applicant may appeal to the Subdivision and Development Appeal Board in accordance with the Act.
8. A development permit is not a building permit, plumbing permit, electrical permit, or a permit to install underground or above-ground fuel tanks. A separate building, plumbing or electrical permit, and a permit to install fuel tanks may be required pursuant to the provincial building requirements and other provincial legislation.
9. Issuance of a development permit does not relieve an applicant from complying with any applicable provincial or federal legislation or regulations.