

These documents present vision, priorities, strategies, and implications that will help create our community's future. These components provide a platform from which action planning can take place moving the Village of Cowley towards its preferred future.

## **VILLAGE OF COWLEY INTEGRATED COMMUNITY SUSTAINABILITY PLAN**

The Village of Cowley is in Southwestern Alberta nestled between the Rocky Mountains and the Alberta Foothills. It is situated along Highway # 3, 32km east of the Crowsnest Pass and 13 km west of Pincher Creek.

Cowley is a small community with a population of 235. It is a quiet village where the residents enjoy a relaxed and friendly atmosphere. It consists mainly of residential buildings with a very small business base.

- Sustainability Vision:

The vision of the Village of Cowley is to maintain the safe, quiet, and friendly community based on its' strong social and cultural network, strive towards green alternatives for a healthy environment, and to sustain the economy by good governance.

- Sustainability Dimensions:

Economic – Council will strive to manage the village in a sustainable manner and take a personal interest in community well being.

-By ensuring that all services and facilities provided are necessary and affordable for all the community.

-By ensuring that all infrastructure is evaluated accordingly for improvements, maintenance, and development according to financial resources available.

-By supporting all local commercial and home-based businesses.

Social/Cultural – the Village will maintain community partnerships that will enhance the social and cultural vitality and diversity within the municipality.

-By acknowledging volunteers who create activities and projects which promote sustainability, economic growth, and social interactions.

-By promoting the use of the Community and District Hall to our residents and citizens in the surrounding area.

-By supporting service clubs in our area.

Community Consultations – the Village will maintain community relationships with citizens, businesses, and neighbouring municipalities.

-To ensure communication with community residents to enhance their opportunities to engage in local issues.

-By promoting communication consultations with residents to maintain community spirit and pride.

-By providing and updating community information and events through newsletters, posters, and meetings.

Environment – the Village will embrace environmental practises to ensure a healthy environment for our present and future residents.

-By encouraging and promoting the use of the Village recycling center.

-By encouraging energy saving alternatives when upgrading or renovating.

-By creating more green spaces that are accessible and desirable for the community to enjoy.

-Timeline and Lead: The Village sustainability dimensions will be integrated into business plans and budgets annually and as needed throughout the year. Maintaining community correspondence will be monthly. Actions will be carried out by Council and Administrative personnel.

## **VILLAGE OF COWLEY BUSINESS CONTINUITY PLAN**

During a Pandemic, the services provided by the Village continue to operate normally until staff begin getting sick and are absent from work. When the Village reaches the point when there is not sufficient staff available to provide all the services, the Village must suspend some services to continue providing the services determined to be the highest priority (critical services).

This Plan is intended to:

- Define critical services that must be continued, those operations that can be postponed for a period and those operations that can be postponed indefinitely.
- Provide a planned transition from normal operations to emergency operations and maintaining only those functions defined as critical.
- Provide a level of security and safety for employees.
- Ensure continuation of services to residents and protection of taxpayers' interests.
- Prevent loss of confidence in Municipal Government.
- Meet regulatory requirements imposed by the province or other regulatory agencies.
- Manage successfully and reduce the disruption to services.

This Plan determines which services the Village of Cowley must continue to provide when a Pandemic affects the Village staff. With this Plan we can determine which services to suspend first and which services we must keep providing and how we will continue to provide those services.

Classification of services:

CRITICAL services that must be provided immediately or would result in the loss of life, infrastructure destruction, loss of confidence in the government and significant loss of revenue. These services normally require resumption within 24 hours of interruption.

VITAL services that must be provided within 72 hours or would likely result in the loss of life, infrastructure destruction, loss of confidence in the government and significant loss of revenue or disproportionate recovery costs.

NECESSARY – services that must be resumed within 2 weeks.

DESIRED – services that are needed for normal operations but could be delayed for 2 weeks or longer.

In preparing this Plan it is assumed that 35% of the Village of Cowley's staff will either be infected by the Pandemic and unable to work or unable to attend work because they are needed to care for family members. All services offered by the municipality must be considered when doing a Business Continuity Plan.